

MILLCREEK TOWNSHIP SEWER AUTHORITY

MINUTES OF MEETING OF AUGUST 18, 2016

Chairman Pam Monaco called the Meeting to order at 4:40 PM, with the Pledge of Allegiance. Those in attendance were:

Board Members: Nanci Lorei, Sue Busse, John DiPlacido and Cindy Spizarny

Advisor: Solicitor Tim Wachter **Staff:** David Sterrett, Melanne Page, Rob Rodemoyer and Dave Wright

Millcreek Township: John Groh and Gary Snyder

PNC Capital Markets: Nicholas Falgione

MINUTES: The Minutes of the meeting of July 21, 2016 were approved as submitted upon motion by Sue Busse and seconded by John DiPlacido.

DEVIATION FROM AGENDA

OLD BUSINESS:

ADMINISTRATIVE

B. 2016 Bonds: Mr. Nicholas Falgione of PNC Capital Markets presented information following the July 27, 2016 Bond Sale and preparations for the August 24, 2016 closing. The Issue did not require insurance due to a favorable AA- rating and the savings at closing will be \$413,911.

RETURN TO AGENDA

FINANCIAL REPORTS: The July Financial reports were approved as submitted upon motion by Sue Busse and seconded by Cindy Spizarny.

OLD BUSINESS:

ADMINISTRATIVE

A. Management Consultant – Chairman Monaco announced that the Board had met in Executive Session on August 3, 2016 (Noon) and August 18, 2016 (3:30PM) to discuss personnel and the Integration Assessment. At this time, the Board is not completely convinced to follow the Integration Assessment recommendations and further discussion will take place at the September Board meeting.

An Open Records request was received from Martha Spear on August 18, 2016. The requested information includes meeting Minutes from April through July 2016 inclusive and an electronic copy of the J.L.Nick Associates, Inc. time study. Solicitor Wachter has reviewed the request and has advised Melanne Page, Open Records Officer, on obtaining the study from J.L.Nick Associates, Inc. Solicitor Wachter will review the report prior to responding to Ms. Spear.

Mr. DiPlacido excused himself from the meeting at 4:59PM, prior to the Capital Projects reporting.

CAPITAL PROJECTS: Mr. Rodemoyer reviewed the Capital Projects Report and made specific comment on the following:

1. Route 8 Project – Phase I is nearing completion and the lift station is anticipated to be in service within the next month.
2. Pump Station Improvements – Equipment ordering for numerous 2016 project locations to take place within the next month.
3. Wolf Road Pump Station – Notice to Proceed issued to Konzal Construction Co., Inc. on August 1, 2016.
4. 2016 Grouting Project – Sewer Specialties Service Co., Inc. is approximately 90% complete and the project should be finalized prior to the September Board meeting. Pay Estimate Number 3 to be acted upon under New Business.
5. Asset Management Software – Training to be scheduled.
6. Telog Data Recorders – The flow metering equipment installation for the Railroad Interceptor and Kearsarge and Wolf Road pump stations should be finalized prior to the September Board meeting.

Mr. Rodemoyer commented upon the benefits of the Inflow / Infiltration (I/I) efforts as demonstrated during recent rain events causing fewer sewer complaints or issues of backups.

NEW BUSINESS:

2016 GROUTING PROJECT: Sewer Specialties Service Co., Inc. – Pay Estimate Number 3 in the amount of \$39,430.80 was approved upon motion by Sue Busse and seconded by Cindy Spizarny.

LEON JOHNSON RESIGNATION: Upon motion by Sue Busse and seconded by Cindy Spizarny, Leon Johnson's resignation was accepted and the Board Secretary directed to notify the Millcreek Township Board of Supervisors of the vacancy.

TREASURER ELECTION: Due to the resignation of Leon Johnson, the Nominating Committee has been asked to make recommendation at the September Board meeting.

SOLICITOR'S REPORT: Solicitor Wachter reported that the agreement with Millcreek Township for Township Solicitor services pertaining to the 2016 Bond Issue was presented for execution, having previously been approved on July 21, 2016.

The meeting was adjourned at 5:07PM upon motion by Nanci Lorei and seconded by Cindy Spizarny.

SECRETARY