

MILLCREEK TOWNSHIP SEWER AUTHORITY

MINUTES OF MEETING OF JULY 21, 2016

Chairman Pam Monaco called the Meeting to order at 4:30 PM, with the Pledge of Allegiance. Those in attendance were:

**Board Members:** Leon Johnson, Sue Busse, John DiPlacido and Cindy Spizarny (4:32PM)

**Advisor:** Solicitor Tim Wachter      **Staff:** David Sterrett, Melanne Page and Dave Wright

**MINUTES:** The Minutes of the meeting of June 16, 2016 were approved as submitted upon motion by John DiPlacido and seconded by Sue Busse.

Ms. Spizarny arrived after approval of the Minutes.

**FINANCIAL REPORTS:** The June Financial reports were approved as submitted following inquiry of the Revenue Expenditures Budget vs Actual Report upon motion by Sue Busse and seconded by Cindy Spizarny.

**OLD BUSINESS:**

**ADMINISTRATIVE**

1. Management Consultant – The Integration Assessment status was reported upon by Pam Monaco. At the request of the consultants, an Executive Session of the Board will be held August 3, 2016 at noon, in the Authority conference room.
2. 2016 Bonds: Solicitor Wachter reviewed the Bond Resolution and related bond documents and schedule of a bond buy on August 24, 2016. Following discussion and Board members comments, approval of the Bond Resolution was made upon motion by Sue Busse and seconded by Cindy Spizarny.

**CAPITAL PROJECTS:** Mr. Sterrett reviewed the Capital Projects Report and made specific comment on the following:

1. Route 8 Project – Phase I is nearing completion, Chivers Construction Co. Pay Estimate No. 6 to be acted upon under New Business. Phase II archaeology study currently being performed and easement negotiations for the Wendy's property nearing finalization.
2. Wolf Road Pump Station – Award of Contract to Konzel Construction Co., Inc. to be recommended under New Business. Konzel was the lowest of three (3) sealed bids received on July 19, 2016.
3. 2016 Grouting Project – Sewer Specialties Service Co., Inc. Pay Estimate Number 2 to be acted upon under New Business.
4. Asset Management Software – Lucity software purchased and downloads scheduled for July 25, 2016. Training will then be scheduled.

5. Telog Data Recorders – The flow metering equipment installation is being scheduled for the Railroad Interceptor and Kearsarge and Wolf Road pump stations.
6. GIS Servers and Set-up – Complete.

**NEW BUSINESS:**

**ROUTE 8 PROJECT:** Chivers Construction Co. Inc. – Pay Estimate Number 6 in the amount of \$15,865.00 was approved upon motion by Cindy Spizarny and seconded by John DiPlacido.

**2016 GROUTING PROJECT:** Sewer Specialties Service Co., Inc. – Pay Estimate Number 2 in the amount of \$58,763.70 was approved upon motion by Sue Busse and seconded by Cindy Spizarny.

**WOLF ROAD PUMP STATION IMPROVEMENTS:** Award of contract to Konzel Construction Co., Inc. in the unit price amount of \$129,600.00 was approved upon motion by Sue Busse and seconded by Cindy Spizarny.

**PennDOT ZIMMERLY ROAD PROJECT:** Resolution No. 2016-04 and Agreement No. 010W23 was approved upon motion by Sue Busse and seconded by John DiPlacido.

**2016 ARBITRAGE REBATE REPORT:** The 2016 Arbitrage Rebate Report as prepared by BNYMellon was reviewed. No rebate was required.

The meeting was adjourned at 4:50PM upon motion by Sue Busse and seconded by Cindy Spizarny.

**MEMORIAL IN MEMORY OF SUE BUSSE'S MOTHER:** Pam Monaco expressed sympathy on behalf of the Board to Sue Busse and showed the thank you notes received for the memorial the Authority sent to ErieDAWN.

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SECRETARY