

MILLCREEK TOWNSHIP SEWER AUTHORITY

MINUTES OF MEETING OF JUNE 16, 2016

Chairman Pam Monaco called the Meeting to order at 4:30 PM, with the Pledge of Allegiance. Those in attendance were:

Board Members: Leon Johnson, John DiPlacido, Dan Bensur and Nanci Lorei

Advisor: Attorney Tim Wachter **Staff:** David Sterrett, Rob Rodemoyer, Melanne Page and David Wright

John Groh, Township Supervisor / Liaison (4:33PM)
Gary Snyder, Acting Director of Public Works
Nicholas Falgione, PNC Capital Markets

MINUTES: The Minutes of the meeting of May 19, 2016 were approved as submitted upon motion by Leon Johnson and seconded by Nanci Lorei.

The Agenda was deviated from in order to allow Mr. Falgione to make a presentation on 2011 Bond Refunding.

Mr. Groh arrived during the PNC Capital Markets Bond Refunding Presentation.

OLD BUSINESS:

2011 BOND REFUNDING: Mr. Nicholas Falgione of PNC Capital Markets presented information for consideration of refunding portions of the 2011 Bond which may result in an estimated net savings after issuance costs of approximately \$350,000. Mr. Falgione did note that a Bond Rating would be a requirement and that the rating would cost approximately \$10,000 to \$12,000, but payment could be delayed and included within the Bond Issue closing costs. Discussion ensued and Board consensus to proceed with PNC Capital Markets as Underwriter and Attorney Timothy Sennett of the Knox Law Firm, to serve as Bond Counsel. There was further discussion as to which projects to use the proceeds of the refunding. The projects identified were the Route 8 Phase II and Wolf Road Pump Station Upgrades. Upon motion by Dan Bensur and seconded by John DiPlacido, authorization to proceed with refunding and obtaining the Standard and Poor's Rating Agency determination was approved. The time line would take about a week to prepare a Bond Prospectus, another week or two for the rating and then 3 weeks or so for document preparation. It was discussed that perhaps a selling of the Bonds could coincide with the July Board meeting and a Bond Closing would take place in early August. Mr. Falgione then excused himself and the Board continued its business.

FINANCIAL REPORTS: The May Financial reports were approved as submitted upon motion by John DiPlacido and seconded by Nanci Lorei.

OLD BUSINESS:

ADMINISTRATIVE

1. Management Consultant – The Integration Assessment proposal as submitted June 14, 2016 by J.L.Nick & Associates, Inc. and Strategy Solutions, Inc. was approved upon motion by Dan Bensur and seconded by Nanci Lorei. The proposal was

previously approved by the Millcreek Township Board of Supervisors on June 14, 2016 with project cost of \$6,650.00 to be evenly split between the Authority and township at \$3,325.00 each. The Integration Assessment is expected to be completed by July 8, 2016.

CAPITAL PROJECTS: Mr. Rodemoyer reviewed the Capital Projects Report and made specific comment on the following:

1. Route 8 Project – The flow equalization tank has been erected and the pump station is nearing completion. It was reported by Mr. Sterrett that the condemnation of Wendy's property may not be necessary as negotiations to obtain an easement have renewed in earnest.
2. GIS – The ESRI software is in the process of being downloaded.
3. Wolf Road Pump Station – Bidding of upgrades anticipated in July with possible award at the July Board meeting.
4. 2016 Grouting Project – Sewer Specialties Service Co., Inc. started work in May. Significant leakage of ground water infiltrating from pipe joints is being found and corrected. Pay Estimate Number 1 will be recommended under New Business.
5. Asset Management Software – Lucity software has been purchased and awaits the completion of the ESRI GIS software downloads before progressing.
6. Telog Data Recorders – The flow metering equipment has been purchased, work in cooperation with City of Erie, Bureau of Sewers personnel is ongoing with installation and start up anticipated within the next few months.
7. GIS Servers and Set-up – Servers and work stations have been purchased and received. Working with Networking Technologies for software downloading.

NEW BUSINESS:

ROUTE 8 PROJECT:

Chivers Construction Co. Inc. – Pay Estimate Number 5 in the amount of \$180,519.00 was approved upon motion by Nanci Lorei and seconded by Leon Johnson.

Geiger Electric – Pay Estimate Number 4 in the amount of \$1,744.10 was approved upon motion by John DiPlacido and seconded by Nanci Lorei.

2016 GROUTING PROJECT: Sewer Specialties Service Co., Inc. – Pay Estimate Number 1 in the amount of \$55,558.13 was approved upon motion by Leon Johnson and seconded by Dan Bensur.

GIANT EAGLE DEVELOPERS AGREEMENT: The Developers Agreement with Giant Eagle in the amount of \$1,646.00 for 272lf of sewer and one connection was approved upon motion by Nanci Lorei and seconded by John DiPlacido.

PMAA ANNUAL CONFERENCE: The Board by consensus designated Pam Monaco to be the Voting Delegate and John DiPlacido as Alternate for the upcoming PMAA Annual Conference.

PMAA REGION 8 BALLOT: The Board by consensus approved submitting the PMAA Region 8 Ballot voting for Mr. John Tucker as Director and Mr. David Sterrett as Assistant Director.

MEMORIAL IN MEMORY OF SUE BUSSE'S MOTHER: The Board, upon motion by Nanci Lorei and seconded by Dan Bensur approved a \$50.00 memorial to Erie DAWN in the

name of Margaret Mint Preston McCafferty, Sue Busse's mother, who passed away on June 9, 2016.

The meeting was adjourned at 5:13PM upon motion by Nanci Lorei and seconded by Leon Johnson.

SECRETARY